

## COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, JUNE 24, 2008

Regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Peterson at 6:30 P.M. in the Council Chambers, City Hall.

Roll Call:

Present: Councillors Baribeau, Littlewolf, Ralston, Lindberg, Damm, Russo, Mayor Peterson - 7

Absent: None

Councillor Baribeau removed Items 4A & B from the Consent Agenda.

Mayor Peterson removed Item 5 from the Consent Agenda.

Moved by Damm and supported to approve the Consent Agenda, as follows, with the exception of Items 4A, 4B and 5.

1. Approval/correction of minutes of Regular Meeting held June 10, 2008.
2. Adoption of Finance Resolution No. 08012 – Schedule of Bills.
3. Approve Renewal of Application for 2 A.M. Liquor for S & F Bar, Inc., d/b/a Sportspage Bar.
4. Approve applications for Transient Merchant’s License:
  - A. TNT Fireworks.
  - B. Robert Beckman, d/b/a Domino’s Pizza.
5. Approve application from Erica Christie for Adult Service Establishment License.
6. Adopt Resolution No. 08105 to appoint Agent of Record for City’s property and liability insurance.
7. Adopt Resolution No. 08106 to enter into contract with the State of Minnesota, Department of Transportation, to provide public transportation service in the City of Virginia for the year 2009.
8. Authorize Sportspage Bar to serve liquor at the Miners Memorial Building on July 5, 2008, during the celebration dance for the Great Virginia Get-Together, contingent upon meeting the requirements of Minnesota Statutes 340A.404 - Intoxicating Liquor, Subd. 4b – Special Provisions.
9. Authorize Michael’s on the Course to serve beer at Olcott Park on July 1, 2008, for the opening event of the Great Virginia Get-Together, contingent upon meeting the requirements of Minnesota Statutes 340A.404 – Intoxicating Liquor, Subd. 4b – Special Provisions.
10. Approve travel requests:
  - A. Sherry Erickson, Human Resources/Safety Director, Labor & Employee Relations Seminar,  
July 9-10, 2008, Waite Park, MN.
11. Approve route for 5K run/walk on July 5, 2008, for the Great Virginia Get-Together.

Motions carried and Resolutions adopted unanimously, with the exception of Item 4A, 4B and 5.

Regarding Items 4A & 4B, Councillor Baribeau questioned if the fireworks business was in operation prior to receiving the permit. City Clerk/Finance Director Lackner stated they will not be operational until the permit is approved. City Clerk/Finance Director Lackner also stated all transient merchants must obtain permission from City staff to set up on City property or from the owner of a private business.

Regarding Item 4 B, City Clerk/Finance Director Lackner stated the Adult Service Establishment License covers a massage therapist.

Moved by Damm and supported to approve Items 4A, 4B and 5 on the Consent Agenda. Motion carried.

Karl Sundquist, Great Virginia Get-Together Committee, stated the 5K run/walk will begin at 8:00 A.M. on Saturday, July 5<sup>th</sup>. Mr. Sundquist stated he met with the Police Chief regarding the route and will work with the Police Department on providing volunteers to stand at certain intersections. The committee will hold the event at Ewen's Field if they do not get more than 30 people to sign up for the event. Mr. Sundquist will also contact the Fire Chief to discuss the availability of emergency personnel for the event.

Moved by Lindberg and supported to adopt Resolution No. 08107, approving Change Order No. 2 to increase the contract of Mesabi Bituminous, Inc., by the amount of \$7,976.00, for C.P. 4-05, Southside Park Tennis Court Project. Resolution adopted unanimously.

Moved by Russo and supported to adopt Resolution No. 08108, approving Change Order No. 1 to decrease the contract of Mesabi Bituminous, Inc., by the amount of \$6,267.80, for the

C.P. 10-06, Southside Park Parking Lot and C.P. 9-06, 2006 Bituminous Overlay Program Projects.

Resolution adopted unanimously.

Councillor Lindberg reported on the Finance Committee meeting held as a Committee-of-the-Whole on June 17, 2008.

Moved by Lindberg and supported to adopt Resolution No. 08109, accepting the quote from Pro-Tec Design, in the amount of \$9,202.00, for a security system for the Library. Resolution adopted unanimously.

Moved by Lindberg and supported to request the City Operations Director to explore the 2009 membership fee for the Golf Alliance Wild North and to review during the budget meetings. Motion carried.

Moved by Lindberg and supported to adopt Resolution No. 08110, authorizing submission of an Iron Range Resources Grant to construct infrastructure to the Highway 53 business park (former gas plant/radio station site). Resolution adopted unanimously.

Moved by Lindberg and supported to adopt Resolution No. 08111, authorizing submission of an Iron Range Resources Grant to construct infrastructure to the P & H Mine Pro project site. Resolution adopted unanimously.

Moved by Lindberg and supported to adopt Resolution No. 08112, authorizing submission of an Iron Range Resources Grant to construct infrastructure along Highway 135 between Virginia and Gilbert for water and sewer interconnect project. Resolutions adopted unanimously.

Moved by Lindberg and supported to accept the quote from TNT Fire Protection for five sets of Quaker Safety Fire Gear, at a cost of \$1,800 per set, plus tax, for the new Fire Department employees. Motion carried.

Moved by Lindberg and supported to adopt Resolution No. 08113, accepting the quote from Nortrax, in the amount of \$84,135.00, including tax, for a 1994 John Deere Motor Grader. Resolution adopted unanimously.

Moved by Lindberg and supported to adopt Resolution No. 08114, accepting the quote from Gilbert Blacktop to blacktop an area in the Miners Memorial parking lot, at a cost of \$7,280.00, and to prepare an asphalt pad at the Golf Course, at a cost of \$2,430.00. Resolution adopted unanimously.

Moved by Lindberg and supported to adopt Resolution No. 08115, accepting the quote from Mesabi Bituminous, Inc., in an amount not to exceed \$19,662.00, to demolish the burnt house located at 102 12<sup>th</sup> Street South and the burnt warehouse located in the 200 block of 12<sup>th</sup> Street South. Resolution adopted unanimously.

Moved by Lindberg and supported to authorize the City Clerk/Finance Director to request an extension from the State Auditor for submission of the audit report. Motion carried.

Councillor Russo reported on the Personnel Committee held on June 17, 2008.

Moved by Russo and supported to accept the salary matrix for the Confidential Secretary position. Motion carried.

Moved by Russo and supported to authorize the Human Resources/Safety Director to hold off on hiring the temporary aides for the Library. Motion carried.

Councillor Russo reported on the Personnel Committee meeting held as a Committee-of-the-Whole on June 23, 2008.

Moved by Russo and supported to fill the full-time Library Clerk position and to instruct Human Resources/Safety Director Erickson to set up the interviews. Motion carried.

City Operations Director Tourville stated he will meet with the Library Director and Human Resources/Safety Director to develop a plan for increased hours for the Library for the Personnel Committee meeting to be held in August.

Councillor Ralston reported on the Buildings/Grounds Committee meeting held on June 17, 2008.

Moved by Ralston and supported to approve the concept of the Lakes Beautification Committee regarding the development of garbage can stations around Silver Lake and Bailey's Lake, to authorize the Engineering Department to review the locations and to determine the funding, once quotes are received. Motion carried.

Councillor Ralston stated the Park/Recreation Director and Lead Engineer will work with the Mesabi Humane Society to identify the City-owned property to be used for the off-leash areas for animals and will print brochures identifying the areas and other information from the animal ordinance, in order to educate the public on the amendments to the animal ordinance.

City Attorney Butorac was authorized to send a letter to Star Homes to notify him that the City is not responsible for the drainage issues in the Fairview Addition, as the property was altered from the original plan.

Moved by Ralston and supported to authorize the City Operation Director to discontinue efforts on the negotiations for the purchase of the Range Music property. Motion carried.

Moved by Ralston and supported to advertise the sale of the property at 406, 408 and 410 North 3<sup>rd</sup> Avenue, with a stipulation that a residential home must be built and that the highest bid will be accepted. Motion carried.

Councillor Baribeau stated he will attend the citizens committee meeting for the Off Highway Vehicle Park at 6:00 P.M. on July 22, 2008, at the Mt. Iron Community Center and will provide the Council with a copy of the proposal.

Councillor Ralston stated the Park/Recreation Commission agreed to further explore the costs and location for a splash park.

City Operations Director Tourville stated the final Iron Range Resources grant applications are due on June 30, 2008, for the infrastructure program.

City Clerk/Finance Director Lackner stated he will certify the debt service for levies by July 10, 2008.

Mayor Peterson reported on the following items:

- A meeting will be scheduled with the Coalition for Greater Minnesota Cities at 12:00 Noon on July 15, 2008.
- Received a letter from the Virginia Foundation thanking the City for the contribution for the mural, which will be installed on June 27<sup>th</sup>.
- Received a letter from the Iron Range Resources stating the grant for the business district revolving loan fund to repair buildings will be addressed at the next meeting.
- Thanked the family of Anteo and Betty Bocchi for establishing a scholarship fund for children of active members of the Virginia Fire Department.
- Stated P & H Mine Pro has committed to contribute \$500,000 to begin their project north of the golf course.

Councillor Lindberg stated a donation of \$3,700 was made to Great Virginia Get Together from the proceeds of the Mayor's Ball.

See 2008 Resolution Book for Resolution Nos. 08105 – 08115 and Finance Resolution No. 08012.

Moved by Lindberg and supported to adjourn until 6:30 P.M. on Tuesday, July 15, 2008, in the Council Chambers, City Hall. Motion carried.

(CORPORATE SEAL)

STEVE PETERSON  
Mayor

LOIS ROSKOSKI  
Deputy City Clerk